ARIZONA SITE STEWARD QUARTERLY ACTIVITY LOG

Name: _____ Region: _____ Report Due Date: 1/1 ☐ 4/1 ☐ 7/1 ☐ 10/1 ☐

Site ID #	Site Name	Activity Date (mm/dd/yy)	Vandalism Report (Yes or No)	Hours For: (Round to nearest 1/2 hr increment)				Other Comments About Activity
				Site Visit	Mapping/ Survey	Public Education	Other	

Tips On Completing Report:

Site ID #	Use the 1-4 digit ID number assigned to the site by the Site Steward Program. Do NOT use the Land Manager's Primary number.
	Examples: Use Site ID # 73 for Brazeletes, NOT AR-03-12-01-53.
	Use Site ID # 1474 for the Crescent Site, NOT AZ:FF:12:28 (ASM).
	Note: If you don't know the Site ID #, please identify the Site Name or Land Manager's Primary number.
Activity Date	It is preferable to use the date format of mm/dd/yy.
Vandalism Report	If you completed a vandalism report for this site visit, indicate a "Y".
Hours For:	Please round your activity time up to the nearest _ hour increment. Indicate the time in the appropriate column.
- Site Visit	Time spent visiting sites in the Site Steward inventory.
- Mapping/Survey	Please identify the Land Manager for which you are performing this work.
- Public Education	This category is for activities you perform where you provide educational information to the public.
- Other	Other activities related to the Site Steward program. Do not include regular meetings for other organizations.

- Please return this form to Mary Estes, Arizona State Parks, 1300 W. Washington, Phoenix, AZ 85007; or e-mail mestes@pr.state.az.us.